

We are dedicated police professionals, committed to the community, sensitive to the needs of our citizens and holding ourselves accountable to the highest standards of excellence and achievement. The Department currently consists of 78 personnel: 60 sworn and 18 non-sworn support personnel.

## Records

Records Specialists are non-sworn personnel who are responsible for data entry, control, maintenance and retrieval of police reports. The records unit assists with citizen-inquiries both in person and on the telephone. Six specialists and a supervisor staff the unit. Police records are available from 8 a.m. until 11 p.m. everyday.

## Patrol

The Patrol Division is the backbone of every police department. Twenty-four hour service requires three shifts each consisting of a supervisor and patrol officers. Personnel assigned to this section are uniformed and perform most initial investigations, enforce traffic laws and provide citizen assistance.

## Detectives

The Detective Division is responsible for initial and follow-up investigations. Also reporting to the Detective Lieutenant is the Detective Sergeant, five detectives, three School Resource Officers, a Youth Services Officer and a detective administrative assistant.

## School Resource Officers and Youth Services Officer

Tigard Police currently have three School Resource Officers that assist within the Tigard-Tualatin School District. Two of these officers instruct D.A.R.E. throughout the five Tigard elementary schools. A Youth Services Officer instructs the G.R.E.A.T. program and manages the Tigard Peer Court. In addition, this officer also organizes and operates several summer D.A.R.E. and G.R.E.A.T. youth camps for Tigard area kids each year.

## Property/Evidence

The Property and Evidence Technicians are non-sworn personnel with responsibility for the handling, storage and control of all evidence and property.

## Reserve Officers

The Police Reserve Program is a voluntary effort affording citizens the opportunity to participate at a patrol officer level. The program is supervised by the Operations Commander. Police Reserve Officers are recruited through a selection process managed by the City of Tigard Human Resources Department.

## Traffic Safety Unit

This unit provides overall enforcement of traffic safety laws in Tigard. In addition, the three motorcycle officers, including a sergeant, provide motor vehicle accident investigation. The Traffic Unit Sergeant also assists citizens with concerns regarding traffic oriented issues in Tigard.

## Community Service Officers

Two non-sworn officers support the patrol division. The Community Service Officers assist with motor vehicle accidents, traffic control, assist citizens with criminal reporting and a myriad of other patrol responsibilities.

## Public Information/Crime Prevention

This non-sworn officer provides information to the public and various media outlets regarding criminal and other police related activity within the City of Tigard. The same officer is also responsible for managing most of the crime prevention programming within Tigard such as Neighborhood Watch, Enhanced Safety Properties, Citizens Patrol and Neighborhood Speed Watch. The officer also coordinates the popular Citizen's Police Academy which is provided once a year to community residents.



## Tigard Police Department



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## The Community

Tigard is a city of more than 45,000 residents located southwest of Portland in rapidly growing Washington County. It is situated in the Tualatin Valley 80 miles east of the Pacific Ocean and 70 miles west of Mt. Hood and the Oregon Cascades.

Washington County and the Portland metro-area are nationally recognized as one of the most livable areas in the country. Often referred to as the "Silicon Forest" for its continuing growth in the area of high technology, the county is home to renowned companies such as Tektronics, Intel and NEC, as well as world headquarters of Nike, Inc.

As a community, Tigard strives to manage growth and blend the amenities of a modern city with the friendliness and spirit of a small town. Located close to Portland, Tigard offers its residents the best of big city culture and events and a wealth of opportunity for activity and recreation.



## The Organization

The City of Tigard is a friendly, informal, moderately-sized organization that values its employees and is committed to the highest standards of public service to its residents. People who work here can see the visible impact of their efforts. The City employs approximately 260 employees in the departments of Finance, Public Works, Library, Engineering, Community Development, Police and City Administration. The City is led by a five-member elected City Council and an appointed City Manager. The adopted operating budget for 2005-2006 is \$32,738,420. Tigard citizens are involved in the organization with approximately 300 volunteers helping with projects in various city departments.

## The Department

The Tigard Police Department is a progressive and professional organization employing 78 personnel with an annual operating budget of \$9.2 million dollars.

The department was awarded accreditation by OAA (Oregon Accreditation Alliance) in 2003 and is recognized on a national level by CALEA (Commission on Accreditation for Law Enforcement Agencies). Accreditation has many benefits including controlled liability costs; stronger defense against lawsuits; greater accountability within the agency; and staunch support from government officials along with increased community advocacy.



The Tigard Police Department is committed to a community policing philosophy and works very closely with the public providing a wide range of programs and information. There are three divisions within the Police Department, including Operations, Support Services and Administration. Operations is the uniform and traffic branch. Administration includes the public information and crime prevention functions. Support Services consists of records, detectives, property control, street crimes unit, school officers, youth services and training.

Regional development has resulted in significant growth in daytime populations within the City of Tigard. The area is a popular destination as a result of the Washington Square shopping mall and a host of businesses and other attractions. Considering the added influx of visitors to the area, creates an average daytime population approaching 100,000.